

WEEE Information Fact Sheet

Producers or importers of electrical and electronic equipment (EEE) will be required to fund the collection, treatment and environmentally sound management of WEEE from private households and businesses under a European Union Directive.

In order to determine the financial liability share of individual producers the WEEE Register Society requires all EEE producers to submit details on:

- all EEE placed on the market before the 13 August (historical data); and
- any EEE placed thereafter.

What data needs to be submitted?

All producers must submit details on:

- The products, per category and subcategory brought to the market
- The quantity and weights of products, per category and subcategory brought to the market. See fig 1.1 WEEE Historical data spreadsheet, as shown below.

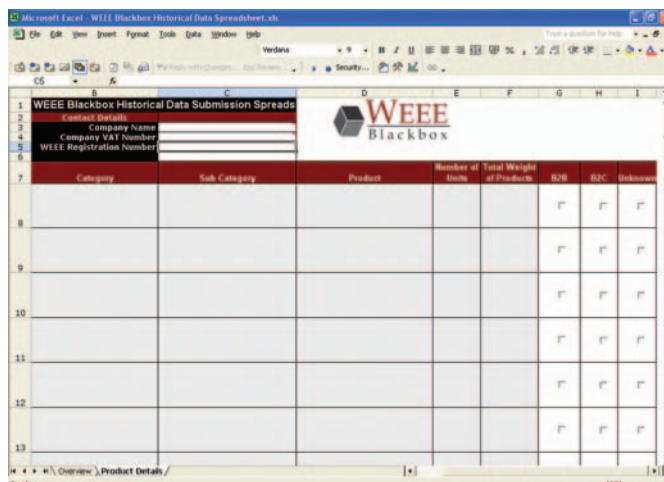


Fig 1.1 WEEE Historical data spreadsheet

How is the data to be submitted?

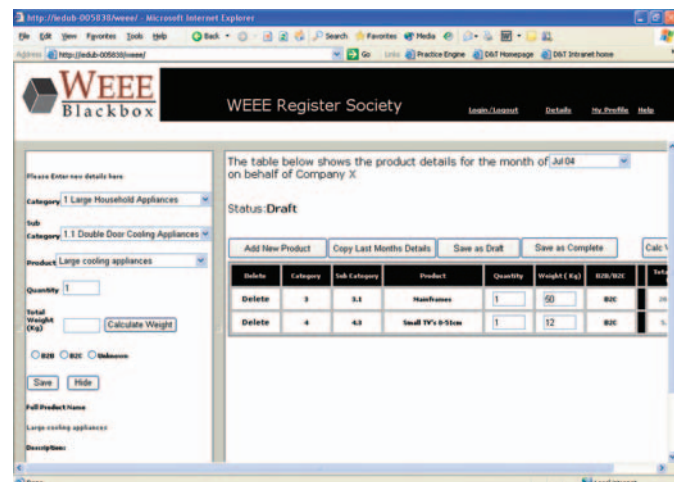
There are two methods of submitting the data to the Blackbox function:

1. Historical Data - via Email or Post

- Email: The attached historical data spreadsheet can be emailed directly to: weeblackbox@deloitte.ie.
- Post: The attached spreadsheet can be sent directly to: WEEE Blackbox, PO Box 10302, Dublin 2

2. Monthly Data - Via Website

- The monthly information will be submitted through a website application that will be accessed from Internet browsers. Website address: www.weeblackbox.ie
- Within the next 10 working days all registered producers who are in a compliance scheme or self compliant will receive a username and password by email and/or post to access the application.
- Data will be submitted on a monthly basis, beginning September to collect the period August 13th 2005 up to and including August 31st 2005, and each calendar month thereafter.
- All monthly data must be submitted before the 10th working day of each month.










Index	Category	Sub-Category	Product	Quantity	Weight (kg)	B2B	B2C	Unknown
Delete	3	3.1	Washers	1	50	B2C		
Delete	4	4.1	Small TV's 9-16cm	1	12	B2C		

Fig 1.2 WEEE Blackbox website application

Timelines

Producer Data Submission Deadlines for 2005

July	August	September	October	November	December
 20th July register with Register Society	 22nd August Receive username and password	 14th September Submit historical data  14th September Submit monthly data	 14th October Submit September monthly data	 14th November Submit October monthly data	 14th December Submit November monthly data

FAQ

- Q. Why is the historical data being collected?
- A. Historical data is being collected in order to calculate market share of individual producers for household EEE placed on the market before 13th August 2005. The financing system to be applied on 13th August for the collection, treatment, recovery and environmentally sound management of household WEEE will be based on this calculation.
- Q. What period does the historical data cover?
- A. The historical data will cover the period from the 1st January 2004 up to and including the 31 December 2004.
- Q. What information is reported to the compliance schemes (WEEE Ireland) and the Register Society?
- A. **Register Society Report:** This report will be run both monthly and annually and includes the Producer name and the percentage of market share captured by each category from 1 to 10. (See Category Listings)
Compliance Scheme Report: This report will be run both monthly and annually and includes summary information on the Producer Name, VAT Number, Category, subcategory and total VEMC associated with each sub category.
- Q. Do producers have to enter both quantity of products and weight of products?
- A. Yes, for both historical and monthly data, however in the case of monthly data submissions via the Blackbox website the total average weight calculation is aided by functionality built into the website.
- Q. What measures are being taken to ensure the security and confidentiality of data submitted to the Blackbox function?
- A. A highly secure approach to computer and network security is employed, based on the following premise: "that which is not explicitly allowed is denied". Rigorous controls are employed for access of any type to the system, incorporating the use of strong passwords, secure sockets layer technology and database encryption.
- Q. Will producers have to enter data for both B2B and Household EEE?
- A. Yes, producers must enter separate data for both B2B and household EEE (B2C).

Q. Where can I get more information on the regulations?

A. Information regarding WEEE can be found on the Department of the Environment, Heritage and Local Governments web site at www.environ.ie.

Submission Checklist

For your convenience a checklist of all activities required by the producers is listed below.

- | | |
|---|-------------------------------------|
| Register with WEEE Register Society | <input checked="" type="checkbox"/> |
| Receive Membership Number | <input checked="" type="checkbox"/> |
| Receive Communications pack from Blackbox function | <input checked="" type="checkbox"/> |
| Fill out historical data spreadsheet | <input type="checkbox"/> |
| Send back historical data spreadsheet to Blackbox function | <input type="checkbox"/> |
| Receive Username & Password for online Blackbox application | <input type="checkbox"/> |
| Log on to Blackbox application using username & Password | <input type="checkbox"/> |
| Submit August monthly data by the 14th September 2005 | <input type="checkbox"/> |

For more information on WEEE Blackbox please contact:

Blackbox Services Team

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or visit www.weeblackbox.ie